

Managing Leave

Particular functionality of Computron Payroll for Leave Management includes:

- Recording of all leave type details.
- Online access to leave balances and entitlements.
- Online processing of leave and notification of approval.
- Ability to manage any number or combination of awards, enterprise agreements, collective agreements, and individual employment agreements within an organisation.
- Management of negative and excess leave entitlements.
- Full management of Long Service Leave, including liability calculation and terminate value.
- Recording of Rostered Day Off (RDO) details.

Our solution has full functionality to calculate advance leave payments, including the appropriate taxation of that payment. Individual leave negotiations are recorded as part of all employee contract details and the software can cater for employee flexitime through leave credit management.

Computron Payroll also has the ability to automatically process leave entitlements. There is full functionality to set up multiple leave types to allow for special leave requests such as study leave, conferences, sabbaticals, or parental leave, as well as standard annual, sick, and long service leave.

Retrospective Payments

Computron Payroll also allows for back dating payments, with different pay for increment adjustments.

A backpay Wizard in Computron Payroll lays the framework for a backpay calculation and guides users through the process of entering specific settings used in a calculation.

When the wizard is complete, a user can check the calculations and then process the payments, which are automatically entered into a pay as a user-defined allowance code for easy identification. Special tax settings can also be used if necessary.

Backpay can be configured to calculate on:

- % of a rate or amount
- Individual Pay Sequence
- Fixed rate
- Default rate change

Backpay can be based on:

- Individual Pay Sequence
- Pay periods from and to
- Transaction type
- Cost Centre.

Computron is a registered trademark, and e-Cellerator are trademarks of Computron Software, LLC, in the U.S. All other Companies and product names are trademarks or registered trademarks of their respective companies.

About Computron

www.computronsoftware.com

Computron has a proven 30 year track record developing robust, high volume, scalable, secure and effective financial management solutions for more than 500 companies world wide. Headquartered in Lyndhurst, New Jersey, Computron has offices in Australia, Europe, South Africa and the United States.

Global Offices: **UNITED STATES** (Company Headquarters)
Phone: 201-372-6100

ASIA PACIFIC – Melbourne Office:
Phone: +61 3 9005 4910

ASIA PACIFIC – Sydney Office:
Phone: +61 2 9929 8925

AFRICA
Phone: +27 (0) 11 802 4998

ASIA PACIFIC – Singapore Office:
Phone: +65 6536 7808

EUROPE
Phone: +44 (0) 20 719 1619